

## Booking Form

Please complete the booking form and return no later than two weeks prior to the requested date of booking.  
 The Hotplate is for community based events/projects  
 Bookings are for no more than 2x per month, where dates are available.  
 Each booking date requires a separate booking form.

Organisation/ Group	<input type="text"/>		Cook Island based only
Purpose for Fundraising	<input type="text"/>		
Contact Person	<input type="text"/>		
Phone/Mobile	<input type="text"/>		
Email	<input type="text"/>		
Requested Date	<input type="text"/>		
	<input type="text"/>	Start Time:	<input type="text"/>
		Finish Time:	<input type="text"/>

Please list what items, products or services will be sold.

### TERMS AND CONDITIONS:

All members of the organisation/group must be professional at all times.  
 Adult supervision is required at all times during your booking.  
 Please be courteous to all customers using the car park.  
 There is to be no smoking on Prime Foods property.  
 If you are unable to fulfil your booked date please notify us as soon as possible. Failure to notify management will result in cancellation of any confirmed future bookings.  
 Upon signing this booking form you understand the terms and conditions.  
 Organisation/group is responsible for clean up after finish time.  
 A copy of your **food certification from Ministry of Health** is required with this application form.

Food Preparation: All food should be presented, packaged and prepared appropriately for human consumption. This is to avoid any food poisoning. e.g uncooked meat, food exposed to heat and open environment. Hygiene gloves must be worn at all times during food preparation.

**Prime Foods reserves the right to cancel any booking at any time.**